

How to Pay for Driver Education Online

- Step 1 – Go to www.jordandriving.com
- Step 2 – Click on **Fees**
- Step 3 – Click on **HOW TO PAY THE FEE**
- Step 4 – Click on <http://osp.osmsinc.com/WakeNC/Default.aspx> (Web address is in orange)
- Step 5 – Click on **DRIVER'S EDUCATION** (It's in the gray box)
- Step 6 – Click on **Driver's Education Courses** (It's under DRIVER'S EDUCATION, box is now blue)
- Step 7 – Find the school you plan on taking Driver Education, Then Click on **School Name**
- Step 8 – Click on **Add to Cart** (blue box) (If you are paying for more than one student add to Qty)
- Step 9 – Make sure info is correct (Qty & School choice), then Click on **Checkout** (blue box)
- Step 10 – Fill out New Users Info: (parent's information), after complete, click on **Create New** (gray box)
- Step 11 - Click on **Add Student Profile** (Gray Box)
- Step 12 – Fill out student's information, Student ID: use students date of birth (mm/dd/yy), Click on **Save Changes** (If you are paying for more than one student repeat Step 11 adding other student's information).
- Step 13 – Click on **Select Student Profile**, click on student's name. (If you are paying for more than one student, you will have to go back and repeat step 13.
- Step 14 – Click on **Next** (gray box)
- Step 15 – Fill out billing information, click **Next** (gray box)
- Step 16 – Fill out credit card information, click **next** (gray box)
- Step 17 – Accept the terms of payment
- Step 18 – **Print out page for your receipt**
- Step 19 – Fill out Registration Form, **Write Order #** at top of Driver Ed Reg. Form where it says confirmation #
- Step 20 – Turn in Registration at the high school you plan to attend or fax to office # 662-2628.

Helpful Hints: Registration Form & Schedule can be found at www.jordandriving.com, forms are on forms page, Schedule is on the schedule page. If you have a question about how to register please see our website or call # 772-4877.